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## General Data Protection Regulation - GDPR

Due to the obligation to apply Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC ( hereinafter referred to as the "GDPR Regulation") Armatura Szczawiński Michał Szczawiński with its registered office in Łódź, at ul. Solec 24/26, 94-247 Łódź, with NIP: 727-269-51-49 and REGON: 526060489, (hereinafter: "Armatura Szczawiński") informs that you have the following rights related to the processing of personal data by Armatura Szczawiński.

### WHEN ARMATURA SZCZAWIŃSKI PROCESSES PERSONAL DATA

Armatura Szczawiński processes personal data when at least one of the following conditions is met:

1. the data subject has consented to the processing of his or her personal data for one or more specific purposes;
  2. processing is necessary for the performance of a contract to which the data subject is party or to take action at the request of the data subject before concluding the contract;
  3. processing is necessary to fulfill the legal obligation imposed on the personal data administrator;
  4. processing is necessary to protect the vital interests of the data subject or another natural person;
  5. processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the personal data controller;
- processing is necessary for the purposes of the legitimate interests pursued by the personal data controller or by a third party, except where such interests are overridden by the interests or fundamental rights and freedoms of the data subject requiring protection of personal data, in particular when the data subject is a child.

### DATA ADMINISTRATOR

The administrator of personal data is Armatura Szczawiński with its registered office in Łódź, ul. Solec 24/26, 94-247 Łódź, with NIP: 727-269-51-49 and REGON: 526060489, telephone: 602104880, e-mail: biuro.armatura.szczawinski@gmail.com

### DATA PROTECTION INSPECTOR

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There is no personal data inspector appointed at Armatura Szczawiński. The proper protection of personal data is supervised by Armatura Szczawiński.

## **PURPOSE OF DATA PROCESSING IN ARMATURA SZCZAWIŃSKI**

processes personal data for the following purposes:

1. take steps, at the request of the other party, to conclude an agreement with Armatura Szczawiński (legal basis: Article 6(1)(b) of the GDPR);
2. implementation of the contract concluded with Armatura Szczawiński (legal basis: Article 6(1)(b) of the GDPR);
3. fulfilling legal obligations imposed on Armatura Szczawiński in connection with running its business and implementing concluded contracts (legal basis: Article 6(1)(c) of the GDPR);
4. internal administrative purposes of Armatura Szczawiński, including statistics and internal reporting of Armatura Szczawiński (legal basis: Article 6(1)(b) of the GDPR Regulation).

## **SHARING DATA WITH OTHER RECIPIENTS**

In connection with the processing of data indicated in the point "PURPOSE OF DATA PROCESSING AT Armatura Szczawiński.", personal data may be made available to other recipients of personal data. The recipients of the data may be in particular:

1. accounting Armatura Szczawiński;
2. state administration institutions and other entities authorized to receive personal data on the basis of applicable legal provisions or authorizations.

## **PERIOD OF PROCESSING OF PERSONAL DATA BY ARMATURA SZCZAWIŃSKI**

Personal data will be processed for the period necessary to achieve the processing purposes indicated in the section "PURPOSE OF DATA PROCESSING AT Armatura Szczawiński", i.e.:

1. in the scope of the implementation of the contract concluded with Armatura Szczawiński, for a period until its completion, and thereafter for a period and to the extent required by law or to secure any claims;
2. in the scope of fulfilling legal obligations imposed on Armatura Szczawiński in connection with conducting business and implementing concluded contracts, for a period until these obligations are fulfilled by Armatura Szczawiński;

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3. in the scope of marketing and promotion of products and services offered by Armatura Szczawiński, for the period until the consent to such processing is withdrawn;

4. for internal administrative purposes, for a period until the legitimate interests of Armatura Szczawiński constituting the basis for this processing are fulfilled or until an objection is raised to such processing.

## **YOUR RIGHTS**

1. In connection with the processing of personal data by Armatura Szczawiński, you are entitled to:

1. the right to access your data, pursuant to Art. 15 GDPR Regulation;
2. the right to rectify your data, pursuant to Art. 16 GDPR Regulation;
3. the right to delete data pursuant to Art. 17 GDPR Regulation;
4. the right to limit data processing, pursuant to Art. 18 GDPR Regulation;
5. the right to object to data processing, pursuant to Art. 21 of the GDPR; 6. the right to transfer data, pursuant to Art. 20 of the GDPR Regulation.

2. In cases where data processing takes place pursuant to Art. 6 section 1 point a) of the GDPR, consent to the processing of personal data has the right to withdraw this consent at any time.

3. If it is found that the processing of personal data by Armatura Szczawiński violates the provisions of the GDPR, you have the right to lodge a complaint with the supervisory authority, i.e. the President of the Personal Data Protection Office.

## **REFUSAL TO PROVIDE PERSONAL DATA**

To the extent that data is processed for the purpose of concluding and implementing a contract with Armatura Szczawiński, providing data is a condition for concluding this contract. Providing data is voluntary, but the consequence of not providing this data will be the inability to conclude and perform the contract with Armatura Szczawiński.